

DO NOT SUBMIT THIS FORM. THIS IS ONLY FOR YOUR REFERENCE. TO COMPLETE AN LOI PLEASE EMAIL ewaniewski@hartfordperforms.org and write "LOI Request" in the subject line for a fillable copy to be emailed to you.



STEP ONE: Letter of Intent

Letter of Intent to Apply

Teaching Artists interested in adding programs to the Hartford Performs roster must complete this first step. This serves as your letter of intent to apply and will help you verbalize the components of your arts education program. Required and supplemental items for step two are listed at the end of this survey.

This LOI is due January 28, 2020 before 5:00 PM.

* 1. Contact Information

Artist Name

Formal Name

Company or Organization (put N/A if not applicable)

Email

* 2. Title of Program

* 3. This program **MUST** have been taught to a group prior to submitting this letter of intent. Where have you taught/led/performed this specific program in the past?

* 4. What happens during this program/performance/lesson? Describe what you are doing and what students are doing, in the order which it occurs.

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* 5. Grade Level(s) for students this program is best suited for (Check all that apply).

- | | |
|--------------------------------|----------------------------|
| <input type="checkbox"/> Pre K | <input type="checkbox"/> 4 |
| <input type="checkbox"/> K | <input type="checkbox"/> 5 |
| <input type="checkbox"/> 1 | <input type="checkbox"/> 6 |
| <input type="checkbox"/> 2 | <input type="checkbox"/> 7 |
| <input type="checkbox"/> 3 | <input type="checkbox"/> 8 |

* 6. Length of program or performance

- 30 minutes
- 45 minutes
- 60 minutes
- 90 minutes
- Other (please specify)

* 7. Primary art form connected to program

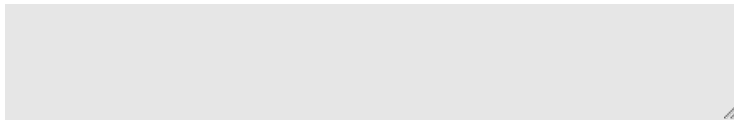
- Dance
- Music
- Theater
- Visual Arts
- Other (please specify)

8. BONUS: If you can, select one National Arts Standard that best represents what students will learn your program. If your program primarily [dance](#), [music](#), [theater](#), or [visual arts](#), click that art form to connect to the standards. (Your ability to complete this question will not impact our decision at this step, however standards are required in step two. Try it!)

* 9. Primary Core Subject connected to program

- English
- Math
- Science
- Social Studies/History
- Health and Wellness/Physical Education

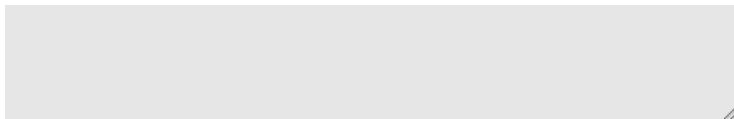
10. BONUS: If you can, select one Common Core Standard that best represents what students will learn your program. If your program is primarily [English Language Arts](#), [Math](#), [social studies](#), [science](#), [health](#) or [physical education](#), click that subject to connect to the standards. (Your ability to complete this question will not impact our decision at this step, however standards are required in step two. Try it!)



11. I will need assistance identifying an arts standard or a standard in another subject.

- Yes
- No

12. If you are unsure which standards to select please list any other academic skills or subject connections your program may connect with.



* 13. Would you like to submit another Letter of Intent for a different program for Hartford Performs to review?

- Yes
- No

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STEP ONE: Letter of Intent

Step Two: Invitation for Full Application

Below please find required and supplemental materials for the second step in program submission. Once you click DONE a transcript of your responses and this page will be emailed to you. Should your Letter of Intent be accepted, you will need these items to prepare a more detailed application for panel review.

Please note that for STEP TWO in the process you'll need to gather the following items REQUIRED for submission:

- Current resume.
- Academic and Arts standards connections.
- Specific learning objectives to be achieved by students and a way for them to demonstrate learning.
- Space and set up requirements for in-school or offsite programs.
- List of materials you will bring or that the school must supply.
- Per student program cost at \$0, \$5, \$10
- Program modifications for different grade levels, special needs students, and English language learners.

You'll also be asked to upload TWO supplemental materials of your choice from the list below, such as:

- Images of your work
- Letters of recommendation
- Sample lessons or study guides
- Program flyers or brochures
- Web link to a video or audio recordings

14. Please enter the date you are completing this Letter of Intent and click DONE to submit

Date / Time

MM/DD/YYYY	hh	mm	-	◆
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